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# PROPOSAL FOR EXHIBITION AT BVRG TARMAC

## Guidelines for local artists submitting a proposal to exhibit at BVRG TARMAC at Merimbula Airport.

The aim of the opportunity is to provide local artists with a high visibility venue for exhibitions of new work that promote their careers and endeavours within the local community and beyond.

Applicants must be a resident of Bega Valley Shire. In the case of group shows at least half the applicants must satisfy the residential requirement.

All works must be for sale and a commission will be charged by the BVRG on all sales while the exhibition is installed.

All proposals submitted will be considered by BVRG staff according to the timelines set out in the table below.

The number of exhibition slots available each year will vary according to the Gallery's major exhibition calendar.

The BVRG reserves the right to schedule exhibitions and/or amend guidelines as they see fit.

## When to apply?

Applicants should carefully consider their ability to deliver a body of finished work and their availability to participate in the organisation of an exhibition scheduled within the Exhibition Dates range allocated to each round of submitted proposals. Exhibition proposals for BVRG TARMAC must be submitted for consideration by the Gallery Staff by the Closing Dates published below. Late proposals will not be considered.

CLOSING DATE for proposals	ADVICE DATE from Gallery	Exhibition Dates (allocation period)	
29 February 2020	March 2020	May 2020 - July 2020	
31 May 2020	June 2020	August 2020 - October 2020	
30 September 2020	October 2020	November 2020 - April 2020	

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## How to apply?

### **BVRG staff will consider all applications received by the due date.**

Applicants will be advised in writing as to the outcome of their proposal. Proposal materials will be returned to unsuccessful applicants. The BVRG requires that successful proposals be retained for archival purposes, however other supporting material may be returned.

The decision of the BVRG is final and no correspondence will be entered into.

### **Proposals must meet the following criteria:**

Applicant/s are resident of Bega Valley Shire. In the case of a group show at least half the applicants must satisfy this residential requirement.

### **Exhibition proposals must include the following material:**

- An outline or rationale of the proposed exhibition, limited to two A4 pages.
- Between 4 – 8 high resolution images of recent work by each artist (digital images are preferred). Images must be clearly identified with the artist's name, medium, dimensions in centimetres (height x width x depth) and an indication of correct orientation. Poor quality images will seriously hinder the evaluation of your work.
- 1 page Curriculum Vitae (resume).
- Application overview – see two page document included in these guidelines
- Relevant support material if available eg: catalogues from previous exhibitions.

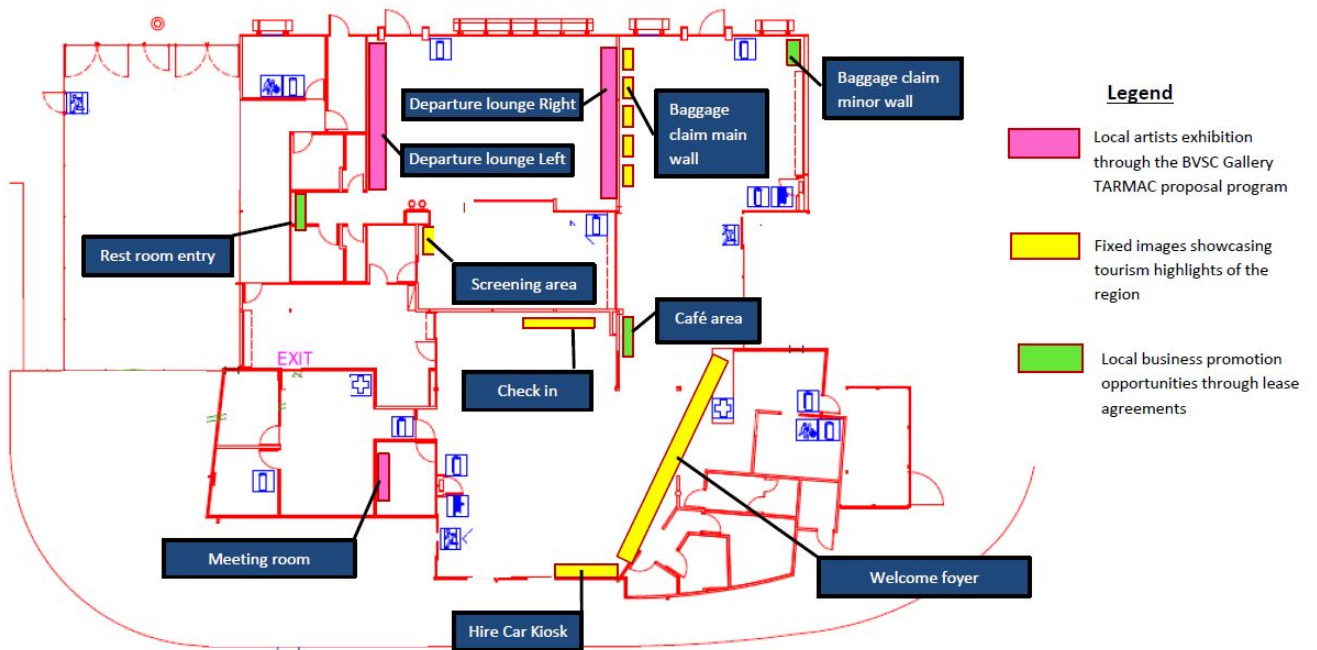
### **Selection is based on:**

- cohesive exhibition content and rationale;
- a high level of aesthetic value and understanding;
- time frames and availability;
- demonstrated experience in the development and implementation of an exhibition; and
- demonstrated ability to communicate effectively.

**The Gallery receives many requests for inclusion in the exhibitions program. Please remember that to be considered you must submit all the relevant information and supporting documentation by the due date.**

# BVRG TARMAC FLOORPLAN

## Merimbula Airport - Visual concepts plan



Feature wall 1 (left) - 5000mm wide by 2400mm high

Feature wall 2 (right) - 4000mm wide by 1400mm high

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## General Information

All artists are strongly encouraged to consider becoming a BVRG member in order to regularly receive newsletters, program updates and invitations to exhibitions.

Sign up via <http://gallery.begavalley.nsw.gov.au>

- The roles and responsibilities of Gallery staff and artists will be clearly outlined to successful applicants in the Gallery's standard *Exhibition Agreement*. Successful applicants will be required to complete relevant sections and sign an *Exhibition Agreement* before their exhibition is confirmed. Failure to meet the obligations and timelines outlined in the Exhibition Agreement may result in the exhibition being cancelled.
- Successful applicants will be responsible for undertaking significant tasks in the exhibition planning and set up stages of the exhibition, as detailed in a timeline devised by Gallery staff. This will include: delivery and collection of artwork, participation in the installation and demount of the exhibition under the supervision of Gallery staff; and the provision of clear and concise information and high quality digital images to Gallery staff (who will prepare and produce marketing material, floorsheets and wall labels).
- Artworks for exhibition must be delivered finished and ready for display. In certain circumstances the Gallery may agree to the use of its stock frames to exhibit suitably mounted two-dimensional works. Exhibits must not damage the Gallery space in any way or cause danger to the public or other exhibits. No drilling or alterations are allowed without prior permission and staff supervision.
- Due to the restrictions of the exhibition area, only wall mounted 2D works will be considered. Audio visual works are also unable to be considered for BVRG TARMAC.
- Successful proposals for exhibitions at BVRG TARMAC preclude artists from showing the same works within 100km of the Gallery in the 12 month period prior to their exhibition.
- Successful applicants may have the opportunity to present a public program during the course of the exhibition. This is a useful professional development tool and can help to create interest in your exhibition and your artistic practice. Applicants who are interested in presenting a public program should indicate this in their application and outline the type of program they are considering. Examples of the most common types of programs are artist demonstration days, exhibition floor talks or workshops but please do not be limited to these if you have an idea for something different.
- Should your application for exhibition be successful your public program ideas must be discussed with the Gallery's Director and Public Programs Officer. If a program opportunity is considered feasible you will be required to submit a brief outline of your program idea, preferred time/date, equipment required, materials, staffing and financial considerations etc. All programs are subject to approval by the Gallery Director in association with the Public Programs Officer. The Gallery will offer a small fee dependent on the type and length of the program. Please note that due to the comprehensive exhibition program and associated public programs, it may not be possible to accommodate your request to present a public program.
- Further information pertaining to insurance, loan agreements and commission structure will be available to successful candidates.
- Please note that the Gallery uses PC systems (not Macintosh).

Application for an exhibition at **BVRG Tarmac**  
(page 1 of 2)

<input type="checkbox"/> Solo Exhibition	
<input type="checkbox"/> Group Exhibition	
Preferred month and year of exhibition	<input type="text"/>

In the case of group exhibitions please nominate a **Contact Person** to fill in and sign this application:

Artist Name / Contact Person	<input type="text"/>		
Postal address:	<input type="text"/>		
Telephone	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>	How frequently do you check your email?	<input type="text"/>

Additional artists names and addresses (in case of group proposal)

2.	<input type="text"/>
3.	<input type="text"/>
4.	<input type="text"/>

Title of proposed exhibition	<input type="text"/>
Brief outline of proposed exhibition (in addition to 1 page rationale)	<input type="text"/>

Are you interested in presenting a public program? (please tick)  YES  NO

If so, briefly indicate what type of program you are considering?

<input type="text"/>
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Please indicate below if all required information is included in your proposal:

- Please attach exhibition outline or rationale (maximum two A4 pages) and a CV (resume)
- Please attach digital images as detailed overleaf
- Please attach a CV & Bio with most recent sales records/price lists

For all applications at least 4 of the 8 images must be of works to be included in the proposed exhibition and should be clearly marked as such. All images must be identified with artist name and title.

**Fill out the image list below.** A separate list must be attached for each artist in a group proposal.

<b>Artist Name</b>		<input type="text"/>			
		<b>Title</b>	<b>Medium</b>	<b>Size (cm) HxWxD</b>	<b>Date of completion</b>
<input type="checkbox"/>	Image 1				
<input type="checkbox"/>	Image 2				
<input type="checkbox"/>	Image 3				
<input type="checkbox"/>	Image 4				
<input type="checkbox"/>	Image 5				
<input type="checkbox"/>	Image 6				
<input type="checkbox"/>	Image 7				
<input type="checkbox"/>	Image 8				
Approximate total number of works for exhibition		<input type="text"/>			
Medium		<input type="text"/>			
Finished Sizes (eg: framed sizes)		<input type="text"/>			
In what year was the work proposed for exhibition started		<input type="text"/>	and completed		<input type="text"/>
Have the works proposed for exhibition been displayed in any venue previously? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If so please indicate where and when		<input type="text"/>			

**Please tick the following as applicable:**

I am a student: course name, institution

I am a practicing artist with an ABN registered practice. ABN:

I am a practicing artist without an ABN registered practice.

I am a practicing artist who is registered for GST.

I declare the information provided is correct and that the artworks depicted in the images supplied are the original work of the artist(s) named.

Signed  Date

PLEASE FORWARD BY EMAIL ONLY TO : [galleries@begavalley.nsw.gov.au](mailto:galleries@begavalley.nsw.gov.au)